

Student Financial Services Center Rd PO Box 5000

Phone: 508-213-2288 Fax: 508-213-2118

2023-2024 Appeal Form for Special Circumstance

Sometimes the Free Application for Federal Student Aid (FAFSA) does not adequately reflect a family's financial situation due to extenuating circumstances. Nichols College is given authority by Congress to make adjustments to information submitted on the FAFSA form on a case-by-case basis if we believe such adjustments are warranted. Listed below are situations in which we may consider making adjustments.

In order to assess your situation, you must:

- ✓ Complete all pages of this form in its entirety and submit with all required documentation
- ✓ Complete the verification worksheet

✓	Complete the IRS Data Retrieval Process
	with your submitted FAFSA (If unable to
	complete process, must attach copies of
	2021 Tax Return Transcript(s) from the IRS
	and W-2's)

Student Name:	ID
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Please check which Special Circumstance(s) apply to you. Any documentation listed as required but not submitted will cause a delay in reviewing your request. If you cannot check one of the boxes below, do not continue filling out this form and contact the Financial Aid Office for assistance.

A. Special Circumstance		Required Documentation		
☐ Loss of Employment Date of Loss:	Your parent's expected income in 2023 will be less than their earned 2021 income	 Last Paystub showing year-to-date earnings Statement of Unemployment Benefits Completion of Expected 2023 income chart on Page 2 		
Loss of Taxable/Untaxed Income Child Support Alimony Other Date of Loss:	Your parent's received benefit(s) in 2021 which ceased or have been reduced.	 Documentation verifying effective date of loss Completion of Expected 2023 income chart on Page 2 		
☐ Separation or Divorce Date of Separation/Divorce:	Your parents have separated or divorced AFTER filing the FAFSA	 Legal separation papers, divorcedecree or letter from attorney Documentation of any child support/alimony to be received per month Completion of Expected 2023 income chart on Page 2 		
☐ Death of a Parent/Spouse Date of Death:	A parent or spouse has died AFTER filing the FAFSA	 Copy of Death Certificate Completion of Expected 2023 income chart on Page 2 		
□ One Time Income	Your parent received a one-time income in 2021 May include a pension or IRA distribution, inheritance or bonus.	 Documentation supporting one-time income. Detail amount in section D Explanation of why one-time income is not available for educational purposes. 		
□ Medical/Dental Expenses	Your parent's out-of-pocket medical/dental expenses in 2021 exceeded 11% of their Adjusted Gross Income.	Copy of Schedule A from 2021 Federal Tax Return or documentation of unreimbursed expense that were paid in 2021.		
☐ Elementary/Secondary Tuition Payments	Your parent will pay tuition for your sibling(s) enrolled in a private elementary or secondary school for 2023-2024.	Copy of 2023-2024 tuition bill(s) for each sibling enrolled. (Only out-of-pocket expenses will be considered)		

B. Explanation of Special Circumstances

You must attach a written statement detailing the specifics of your circumstances and provide any pertinent information that will help us better understand your particular situation.

C. Projected Income and Benefits

actual change in financial aid.

You are required to provide your received and/or expected income for all categories listed below. If no income is received and/or expected for a category, use "o" or "N/A" - do not leave any blanks. In addition to the required documentation listed on page 1, you must submit proof of all income figures provided below (e.g., for wages, supply a copy of your most recent pay stub).

Source of Income	Father/Step Father	Mother/Step Mother	Student	Student's Spouse
Wages, Tips, Salary				
Interest and/or Dividend Income				
Worker's Compensation				
Pensions and/or Annuities				
Severance Pay				
Retirement Benefits				
Disability Benefits				
Social Security Benefits (taxable)				
Child Support				
Alimony				
Welfare Benefits				
Unemployment Benefits				
Other:				
TOTAL OF ALL INCOME:				
D. One Time Income Amount				
Source of Income	Father/Step Father	Mother/Step Mother	Student	Student's Spouse
Amount of One time Income received in 2021.				
E. Statement of Certification				

Student Signature

Date

Parent Signature (dependent students)/Spouse Signature

Date